

BYLAWS

ADA COUNTY REPUBLICAN CENTRAL COMMITTEE

April 2022

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KEY:

I, II, III, IV - Articles

1., 2., 3., 4. - Sections

(a), (b), (c), (d) - Subsections

(1), (2), (3), (4) - Paragraphs

A, B, C, D - Subparagraphs

Citation Example text:

The rules for “Emergency” resolutions are in Article VIII, Section 2, Subsection (e), Paragraph (2), Subparagraph E, and they include approval conditions.

ARTICLE I. NAME AND FISCAL YEAR

SECTION 1. Name. The name of this organization shall be the Ada County Republican Central Committee, hereinafter referred to as the “County Central Committee.”

SECTION 2. Fiscal Year. The fiscal year of the organization shall run from January 1 until December 31.

ARTICLE II. MISSION

The mission of the Ada County Republican Central Committee is to promote the Republican Philosophy, build and strengthen the Republican Party from the grassroots up, and elect Republican candidates.

The functions of the County Central Committee are to:

- Serve as the governing body of the Ada County Republican Party.
- Facilitate cooperation among Ada County Republican Party members.
- Advise the Idaho Republican Party regarding the development of policies and functions.
- Implement the policies and functions of the Idaho Republican Party.
- Follow the Code of Ethics.

ARTICLE III. MEMBERSHIP

SECTION 1. COMPOSITION.

The County Central Committee shall be composed of Ada County’s Precinct Committeemen and the Chairman.

SECTION 2. QUALIFICATIONS.

- a. All members of the County Central Committee shall be qualified electors of the precinct in which they reside.
- b. Precinct committeemen shall have resided within the voting precinct for at least six months prior to their election or appointment. Section 34-624, Idaho Code.
- c. Any acts of un-affiliation done by members of the County Central Committee shall be considered resignations from any positions held, including that of Precinct Committeeman.

SECTION 3. SELECTION OF PRECINCT COMMITTEEMEN.

Precinct Committeemen shall be elected at the State Primary Election or appointed by the County Central Committee according to Sections 34-502 and 34-624, Idaho Code.

SECTION 4. SELECTION OF ALTERNATE PRECINCT COMMITTEEMEN.

- a. Alternates shall be qualified electors and residents, for at least the previous six months, of the precinct in which they serve.
- b. A Precinct Committeeman shall submit their choice for an Alternate Precinct Committeeman for their Precinct to the Secretary identifying the potential Alternate Precinct Committeeman's residence address, mailing address, contact phone number, and email address. After

confirmation by the Secretary that the proposed Alternate Precinct Committeeman is a registered Republican, the Alternate Precinct Committeeman shall be confirmed.

- c. Alternates are eligible to be appointed officers or committee members.
- d. Any acts of un-affiliation done by an Alternate Precinct Committeeman, or discontinuing being a qualified elector of their precinct, shall be considered a resignation from their position as an Alternate Precinct Committeeman.

SECTION 5. ATTENDANCE AT MEETINGS.

- a. Precinct Committeemen are expected to attend meetings of the Central Committee. When any Precinct Committeeman shall have missed three (3) unexcused consecutive meetings, the County Chairman shall contact the individual by phone and inquire whether they are still interested in serving as the Precinct Committeeman. If there is no response to the phone call, the County Chairman shall send, a certified letter to the address of record on file with the Ada County Clerk. If such a letter is returned to the Chairman or if no response is received within 30 days, the Chairman shall investigate whether the Precinct Committeeman remains a qualified elector of the Precinct. If an investigation confirms that the Precinct Committeeman is no longer a qualified elector of the precinct or has disaffiliated from the Republican party, then the Chairman shall declare the seat vacant (Idaho Code Sections 34-104 and 34-402).

SECTION 6. RESIGNATIONS AND VACANCIES.

- a. Precinct Committeemen. The Chairman will declare a vacancy if the Precinct Committeeman is no longer qualified under Section 34-104, Idaho Code. Any Precinct Committeeman desiring to resign from the County Central Committee shall submit his resignation, in writing, to the Ada County Secretary who shall present it to the County Chairman for action. The procedure for filling precinct committeeman vacancies is in the Ada County Republican Central Committee Standing Rules. If the resignation or declaration of vacancy is received less than fourteen (14) days prior to the next monthly Central Committee meeting, introductions for replacement Precinct Committeemen will be entertained at the following regularly scheduled meeting.
- b. Other Elected Members. The Chairman will declare a vacancy if other elected members are no longer qualified under Section 34-104, Idaho Code. Any other elected member desiring to resign from the County Central Committee shall submit his resignation, in writing, to the County Chairman.
 - 1. If the office of the County Chairman becomes vacant by reason of death, resignation, or otherwise, the First Vice-Chairman shall immediately announce the vacancy and the election for a replacement. The First Vice-Chairman shall, within thirty (30) days after having given at least seven (7) days notice, call a meeting of the Central Committee for the purpose of electing a new County Chairman unless there is a reorganization meeting scheduled within the next forty-five (45) days, in which case, the position shall remain vacant until then. The Secretary shall send to each Central Committee member, a notice of election no later than seven (7) days prior to the meeting. (Rules of the Idaho Republican Party, Article IV, Section 9)
 - 2. If the office of other elected County Central Committee officers becomes vacant by reason of death, resignation, or otherwise, the County Chairman shall immediately announce the vacancy and the election for a replacement. The County Chairman shall, within thirty (30) days after having given at least seven (7) days notice, call a meeting of the Central Committee for the purpose of electing an officer to fill the vacancy unless there is a reorganization meeting scheduled within the next forty-five (45) days, in which case, the position shall remain vacant until then. The Secretary shall send to each Central Committee member, a notice of election no later than seven (7) days prior to the meeting. (Rules of the Idaho Republican Party, Article IV, Section 10)

3. It is requested that all persons seeking to fill a vacancy, file a letter of intent with the Secretary at least ten (10) days prior to the election.
4. Persons elected to fill vacancies in officer positions shall be elected by Precinct Committeemen. There will be no nominating committee and nominations shall be made from the floor.

SECTION 7. VOTING MEMBERS.

- a. Precinct Committeemen shall have all voting rights.
- b. Alternate Precinct Committeemen may vote only in the absence of the Precinct Committeeman, except for the election of Central Committee Officers, the election of delegates to the State Convention, and nominations of nominees to fill county office vacancies. (Rules of the Idaho Republican Party, Article V, Section 2, Article VI, Section 2.)
- c. There shall be ONE PERSON, ONE VOTE. The Chairman, if also an elected Precinct Committeeman or Alternate, shall not be entitled to a second vote to break a tie.
- d. Proxies shall be permitted under the following conditions:
 1. They shall be in writing.
 2. They shall be signed by the Precinct Committeeman.
 3. They shall name another Precinct Committeeman or the County Chairman as their proxy.
- e. Should the Precinct Committeeman or the Alternate be present during a vote, the holder of the Proxy is not permitted to vote.
- f. Proxies are not allowed at the Reorganization Meeting and are not valid for the election of Central Committee officers, the election of delegates to the State Convention, and nominees to fill County vacancies.

ARTICLE IV. OFFICERS

SECTION 1. COMPOSITION.

The officers of the County Central Committee shall be the County Chairman, First Vice-Chairman, Second Vice-Chairman, Third Vice-Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, and State Youth Committee Person. These officers shall perform the duties prescribed by these Bylaws and the parliamentary authority adopted by this organization.

SECTION 2. ELECTION OF OFFICERS.

- a. Reorganization. All officers of the County Central Committee shall be elected by the Precinct Committeemen at a reorganization meeting called for that purpose by the incumbent County Chairman to be held within ten (10) days after the Primary Election in the county seat. In the event more than one (1) candidate is nominated for any office, voting shall be by secret ballot. Section 34-502, Idaho Code.
- b. There will be no nominating committee and nominations shall be entertained from the floor. It is requested that all persons seeking to run for a County Central Committee office file a letter of intent with the Secretary at least ten (10) days prior to the reorganization meeting.
- c. Notice of reorganization meetings stating the date, time, and location, shall be mailed or e-mailed by the Secretary to each member of the County Central Committee at least seven (7) days prior to such meeting.
- d. There shall be no automatic succession to the office of County Chairman. Further, it shall not be necessary to progress through the Vice-Chairman positions to run for County Chairman.

SECTION 3. TERM OF OFFICE.

Term of office for all officers shall be two (2) years or until their successors are elected and certified.

SECTION 4. DUTIES OF OFFICERS.

- a. Chairman. The Chairman shall preside at all meetings of the County Central Committee; have the authority to appoint Central Committee Members to special and standing committees; serve as an ex officio member of all committees; ensure that members uphold Central Committee Bylaws; ensure that officers properly perform the duties of their office; have the authority to act as the official representative of the County Central Committee between meetings; appoint a General Counsel and Sergeant at Arms; consider and provide endorsement of individuals seeking appointments to boards and commissions within the county, or elected Municipal or Taxing Districts appointments, except those appointments defined in the Rules of the Idaho Republican Party, Article V, Section 2, Article VI, Section 2; and perform such other duties as are determined by State Statute, Party Rule, or granted by the County Central Committee. The Chairman shall assure the existence of these bylaws and that they abide by the Idaho Code and the Rules of the Idaho Republican Party.
- b. First Vice Chairman. The First Vice Chairman shall: chair the Organizational Development Committee, assist the Chairman, preside in the Chairman's absence at any meeting of the County Central Committee or represent the Chairman at any meeting that the Chairman is authorized to attend, coordinate with the Ada County Executive Director, assist in finding an office or campaign headquarters, assist in staffing headquarters with the Chairman, Second Vice Chairman and the Volunteers Chairman, work with Publicity Chairman to create a Newsletter to Precinct Committeemen to inform Precinct Committeemen about operational and aspirational goals of the County Central Committee, assist with documentation and organizational legacy (including creation, review, and preservation of bylaws, manuals, forms, mission statements, strategic plan, organizational charts, and roles & responsibilities work, etc.), and be the Precinct Operations Committee Chairman. The First Vice Chairman shall work with a team to develop, maintain, train and deploy Precinct Committeemen, block captains, and other community leaders to consistently interact with neighbors and communities and work with the staff at the Idaho Republican Party.
- c. Second Vice Chairman. The Second Vice Chairman shall: chair the Candidate Support and Strategy Committee, assist the Chairman, preside in the absence of the Chairman and First Vice Chairman at any meeting of the County Central Committee or represent the Chairman at any meeting that the Chairman is authorized to attend, identify potential candidates for County positions, coordinate publishing the Republican Voter guide for County Central Committee website and other guides and materials, and, if the Legislative Chairs request assistance, coordinate with Legislative District Chairs to identify potential candidates for legislative positions.
- d. Third Vice Chairman. The Third Vice Chairman shall: chair the Finance and Budget Committee, assist the Chairman and preside in the absence of the Chairman, First Vice Chairman, and Second Vice Chairman at any meeting of the County Central Committee or represent the Chairman at any meeting that the Chairman is authorized to attend, coordinate with the Special Events Chairman and Volunteers Chairman for fundraising events, coordinate with the Chairman on mail and email fundraising campaigns, create donor programs, and coordinate events for donors. In the event of a vacancy in the office of Treasurer, the Third Vice-Chairman shall be responsible for executing the duties of the Treasurer until a successor is elected.

- e. Secretary. The Secretary shall: serve as Secretary of the County Central Committee; record and keep a file of minutes of all County Central Committee meetings and Executive Board meetings; maintain a current roster of all members of the County Central Committee; inform the Ada County Clerk of changes in the Precinct Committeeman positions and perform other duties as requested by the Chairman. The Secretary shall notify members of regular and special meetings and prepare correspondence as directed by the Chairman. The Secretary shall be the custodian of the “Official” copy of the Bylaws and Rules of the Ada County Central Committee. The Secretary shall be responsible for forwarding proposed resolutions and proposed rule changes to appropriate bodies as directed, receive all inquiries, questions, and contacts from the public and determine to whom these should be directed, and update the website calendar.
- f. Treasurer. The Treasurer shall: have charge of all funds of the County Central Committee; furnish a financial report at each County Central Committee meeting; furnish a written financial statement to the members of the County Central Committee annually; file such reports as required by State law and perform other duties as requested by the Chairman. The Treasurer shall provide all materials to the Financial Review Committee upon request of the Financial Review Committee.
- g. State Committee Woman. The State Committee Woman shall: Perform the duties identified in Article I., Section 4., of the Idaho Republican Party State Rules, be either the Idaho State Senate or House Liaison (as decided in coordination with the State Committeeman), coordinate with Republican Senators and Representatives from Ada County to determine what legislation Senators and Representatives are working on and identify activities they require from the County Central Committee (e.g., legislation, research, emails, testimony, phone calls, showing up at statehouse), understand any major Democratic initiatives and advise the County Central Committee on how to respond, report information related to all activities to the Executive Board, and advise Region IV Chairman and staff at the Idaho Republican Party.
- h. State Committeeman. The State Committeeman shall: Perform the duties identified in Article I., Section 4., of the Idaho Republican Party State Rules, be either the Idaho State Senate or House Liaison (as decided in coordination with the State Committeewoman), coordinate with Republican Senators and Representatives from Ada County to determine what legislation Senators and Representatives are working on and identify activities they require from the County Central Committee (e.g., legislation, research, emails, testimony, phone calls, showing up at statehouse), understand any major Democratic initiatives and advise the County Central Committee on how to respond, report information related to all activities to the Executive Board, and advise Region IV Chairman and staff at the Idaho Republican Party.
- i. State Youth Committee Person. The State Youth Committee Person shall: perform the duties identified in Article I., Section 4., of the Idaho Republican Party State Rules, be the County Central Committee representative to the Idaho Republican Party, be responsible for determining which message distribution platform the Ada County Republican Party should use, work with a website designer to make the website more user-friendly and informational, protect all data, including users lists, ensure redundancy in all platforms in case of de-platforming, report all activities to Ada County Chairman and Executive Board, and advise the Region IV Chairman and staff at the Idaho Republican Party.

SECTION 5. REMOVAL FROM OFFICE.

Any officer may be removed from office by a two-thirds vote of the Precinct Committeemen in attendance for any cause deemed just by them after ten (10) days written notice from the County Chairman to the officer for whom the action is intended and to the County Central Committee.

ARTICLE V. APPOINTED OFFICERS

SECTION 1. SUMMARY.

The appointed officers shall be the Parliamentarian, Sergeant at Arms, General Counsel, Database Chairman, Publicity Chairman, Financial Review Chairman, ~~and~~ Special Events Chairman (as needed), Volunteers Chairman, Voter Registration and Outreach Chairman, and RepubliCares Chairman.

SECTION 2. DUTIES OF APPOINTED OFFICERS.

- a. Parliamentarian. The Parliamentarian shall advise the Chairman and members on parliamentary procedure and protocol when requested and attend Executive Board meetings if requested.
- b. Database Chairman Coordinator. The Database Chairman Coordinator shall maintain all databases for the Central Committee as directed by the Chairman to include donor, member, and voter lists. The Database Chairman Coordinator will safeguard and distribute this information in accordance with best practices and/or rules established by the County Central Committee. The Database Chairman Coordinator will represent Ada County in any Idaho Republican State Party's database efforts.
- c. Publicity Chairman Coordinator. The Publicity Chairman Coordinator shall publicize County Central Committee sponsored events and serve as the media/press point of contact for these events, be the social media campaign manager/data collector/comment moderator, be the blog coordinator (if blogs are utilized), help promote and distribute (on a website and social media) the radio show (if relevant), coordinate distribution of podcast interviews with candidates (if relevant), assist the Second Vice Chairman and the Volunteers Chairman with candidate forums during primary and general elections and with town halls during the legislative session, and coordinate with the Chairman and the staff at the Idaho Republican Party to discern which social media would be most beneficial for the Party to engage. Publicity Coordinator.
- d. Financial Review Chairman. The Financial Review Chairman manages the activities of the Financial Review Committee ensuring the proper performance of timely audits and financial reviews and reports
- e. Special Events Chairman. The Special Events Chairman manages and coordinates all activities associated with planning and executing a special event sponsored by the County Central Committee.
- f. Volunteers Chairman: The Volunteers Chairman shall hold volunteer recruitment events to attract new volunteers into the Ada County Republican Party, work with Special Events Chairman to staff events, build the Party's volunteer list, and work with the Executive Director, Chairman, First Vice Chairman, Second Vice Chairman, Third Vice Chairman, Region IV Chairman and Voter Registration and Outreach Chairman to provide volunteers to events in which they are needed.
- g. Voter Registration and Outreach Chairman: The Voter Registration and Outreach Chairman shall organize and execute voter registration drives and coordinate outreach to youth (Idaho Young Republicans and College Republicans), Women (Ada County Republicans Women's Club and the Idaho Federation of Republican Women) and new Republican residents of Ada County.
- h. RepubliCares Chairman: The RepubliCares Chairman shall coordinate all activities with charities with which the Republican Party seeks to work and organizes quarterly charitable and community outreach initiatives.
- i. Sergeant-at-Arms: The Sergeant-at-Arms shall preserve order at meetings as directed by the Chairman or the County Central Committee.
- j. General Counsel: The General Counsel shall provide legal counsel as requested by the Chairman.

ARTICLE VI. MEETINGS AND QUORUM

SECTION 1. REGULAR MEETINGS.

Regular meetings shall be established by the Standing Rules.

SECTION 2. SPECIAL MEETINGS.

- a. Special meetings may be called by the County Chairman or by the Vice-Chairman in the absence of the Chairman. Five (5) regularly elected members of the County Central Committee may request a special meeting by petitioning the Secretary for notice as hereinafter provided.
- b. Special meetings may be held upon such notice as is appropriate due to circumstances. The purpose of the meeting, including date, time, and location, shall be mailed or emailed by the Secretary to each member of the County Central Committee.
- c. Notice of special meetings will be at least seven (7) days prior to such meetings.

SECTION 3. QUORUM.

Thirty (30) percent of those Precinct Committeemen presently holding that position shall constitute a quorum.

ARTICLE VII. EXECUTIVE BOARD

SECTION 1. MEMBERSHIP.

- a. Voting members of the Executive Board are County Chairman, First Vice-Chairman, Second Vice-Chairman, Third Vice-Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, and State Youth Person,
- b. The Chairman shall extend an invitation to the Immediate Past Chairman, Ada County's Lincoln Day Association President, Women's Federation President, Young Republican President, College Republican President, Teenage Republican President., Region IV Chairman, and Legislative District Chairman in Ada County to be an Ex-Officio (non-voting) member of the Executive Board.

SECTION 2. DUTIES.

The Executive Board shall have the general supervision of the County Central Committee between regular meetings, make recommendations to the County Central Committee, perform any orders assigned by the County Central Committee, approve all unbudgeted expenditures in excess of \$200.00 and perform such other duties as specified in the Bylaws.

SECTION 3. CONFLICTS.

The Executive Board shall be subject to the orders of the County Central Committee and none of its acts shall conflict with action taken by the County Central Committee.

SECTION 4. MEETINGS.

Regular meetings of the Executive Board shall be at least one week prior to the County Central Committee meetings unless otherwise ordered. Special meetings of the Board shall be called by the

Chairman or upon the written request of three (3) members of the Executive Board.

SECTION 5. QUORUM.

Thirty-five (35) percent of the voting members of the Executive Board shall constitute a quorum of that body.

ARTICLE VIII. COMMITTEES

SECTION 1. STANDING COMMITTEES.

Standing Committees of the County Central Committee shall be Organizational Development; Candidate Support and Strategy; Finance and Budget; Audit Financial Review; and Resolutions.

SECTION 2. DUTIES OF STANDING COMMITTEES.

- a. Organizational Development. The Organizational Development Committee reviews the organization and functions of the Central Committee and proposes changes to enhance its effectiveness and efficiency in promoting the Republican Philosophy and building and strengthening the party in Ada County. Candidate Support and Strategy.
- b. Candidate Support and Strategy. develops cost-effective strategies for electing Republican Candidates from Ada County and supporting candidates during and after their election.
- c. Finance and Budget. prepares a biennial budget for the two fiscal years (January of an odd-numbered year through December of the succeeding even-numbered year) immediately following a reorganization meeting and submits it to the County Central Committee for approval no later than the December meeting succeeding a reorganization. After budget approval, the Finance and Budget Committee will review the budget at least once in each twelve (12) month period and submit a report to the Central Committee not later than thirty (30) days following the review. The report will include an analysis of actuals against budget and recommendations for budget adjustments to be brought to the central committee at the January meeting of the second fiscal year of the biennial budget cycle.
- d. Financial Review. The Financial Review Committee shall conduct a financial review of the County Central Committee's financial records and report to the Central Committee as follows:
 - i. For the prior fiscal year, no later than the March meeting of the Central Committee;
 - ii. Within 45 days of the reorganization of the Ada County Central Committee if at the organization meeting the person elected as Third Vice-Chairman or Treasurer has changed;
 - iii. Following the resignation or vacancy in the office of the Third Vice-Chairman or Treasurer; and
 - iv. At the request of the Ada County Central Committee or the Executive Board.
 - v. No person who is identified as a controller of a line item in the budget shall be a member of the Financial Review Committee.
- e. Resolutions. The Chairman shall appoint, with the review of the Executive Committee, a standing Resolutions Committee consisting of a chairman and four (4) members of the Central Committee who will receive written resolutions from any Central Committee member and determine their disposition. The Resolutions Committee shall meet as necessary to consider written resolutions proposed by any member of the Central Committee and may recommend resolutions for approval to the Central Committee. The Resolutions Committee shall receive, consider and report to the Central Committee proposed resolutions as follows:
 - (1) Receive. The Committee will receive written resolutions from any County Central Committee member and all resolutions passed by District Committees. The originator or

sponsor will be given up to ten (10) minutes before the Committee to recommend the resolution. Alike time will be given to any Central Committee member opposed to the resolution. The total time for consideration shall be twenty (20) minutes after which a majority vote will prevail.

(2) Consider.

- A. Before considering resolutions, the Committee will determine that the proposed resolution is written and legible.
- B. Where two (2) resolutions address the same topic or idea, the Committee may combine them where this can be done without changing the intent of either.
- C. Where two (2) resolutions are opposed on the same subject, the Committee may submit either or both to the County Central Committee with a recommendation that either or both shall pass.
- D. During the course of Resolutions Committee meetings, members of the Resolutions Committee may offer alternative resolutions to those being considered by the Central Committee. These alternative resolutions may be substituted for those proposed by the Central Committee members if this meets with the approval of the proposed resolution's sponsor or they may be considered, voted, and reported upon independently pursuant to these rules.
- E. "Emergency" resolutions not received in writing by the Committee at least ten (10) days before the County Central Committee meetings shall require a three-fifths (3/5) vote of the Resolutions Committee to consider the resolution before the next Central Committee meeting. Committee Members may vote whether or not to consider the "emergency resolution" individually by telephone, email or facsimile. If an emergency meeting is approved, the Committee will meet, consider, and report upon the resolution as if it had been received before the deadline.
- F. Only members of the Central Committee and their invited guests may attend meetings of the Resolutions Committee. At the invitation of the Chairman of the Resolutions Committee, guests may be allowed to speak for the purpose of educating committee members. So long as the invited guest does not speak for or against a proposed resolution, their time before the Resolutions Committee will not count against the time allotted to those Central Committee members speaking for or against a proposed resolution.

(3) Report.

- A. The Committee will report to the Central Committee the disposition of all resolutions considered. The Chairman of the Central Committee shall recognize the Resolutions Committee Chairman or the Resolutions Committee member that he designates as his representative to read resolutions that did pass by a majority vote and move for their adoption. Debate on each resolution shall be no more than five (5) minutes per side.
 - B. Resolutions that fail to carry but receive at least two-fifths (2/5) of the vote by the Resolutions Committee may be presented on the floor by a minority report with each side of the proposition given five (5) minutes to present its arguments to the Central Committee.
- g. Publicity Committee. The Publicity Committee shall broadcast an effective Republican message throughout Ada County, using an active online and social networking presence, email newsletters, press releases and letters-to-the-editor programs, radio, and video, maintaining connections with and promoting the Republican Party to volunteer and other groups to grow our membership.
- h. Volunteers Committee. The Volunteer Committee shall actively identify, recruit, train, recognize volunteers and encourage them to participate in our programs.

- i. Voter Registration and Outreach Committee. The Voter Registration and Outreach Committee shall implement a volunteer-based voter registration effort year-round, and implement a voter identification program targeted to the unaffiliated voters and new move-in voters.
- j. RepubliCares Committee. The RepubliCares Committee shall coordinate all activities with the charities that the Ada County Republican Party seeks to support. They shall organize quarterly charitable and community outreach initiatives.

SECTION 3. SPECIAL COMMITTEES.

Special Committees of the County Central Committee may be created as needed by the Central Committee Chairman.

ARTICLE IX. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of the County Central Committee in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, State Statute, or Party Rules.

ARTICLE X. AMENDMENTS

SECTION 1. AMENDMENT.

The Bylaws of the Ada County Central Committee may be amended at any regular meeting of the County Central Committee by a two-thirds (2/3) vote of the voting members in attendance, provided that:

- a. the amendment has been submitted in writing at the previous regular meeting, and
- b. all voting members are notified in writing, at least seven (7) days prior to the meeting at which the amendment(s) will be voted upon.

SECTION 2. EFFECTUAL DATE.

All amendments shall become effective immediately upon approval unless otherwise specified. There shall be no Ex Post Facto application.

Certification Signatures

I HEREBY CERTIFY THAT THESE BYLAWS, AS AMENDED, WERE ADOPTED BY THE VOTING MEMBERS OF THE ADA COUNTY REPUBLICAN CENTRAL COMMITTEE on the 4th day of March 2021.

Victor Miller

Chairman, Ada County Republican Central Committee
(Signature retained on file with the Ada County Republican Secretary)

Attest:

Megan Reichle
Secretary, Ada County Republican Central Committee

Ada County Republican Central Committee Special Rules of Order

- a. The order of business at duly called meetings of the Ada County Central Committee may include but not be limited to:
 1. Call to Order
 2. Determination of a Quorum
 3. Reading and Approval of the Minutes
 4. Treasurer's report
 5. Standing Committee Reports
 6. Unfinished Business
 7. New Business
 8. Announcements
 9. Adjournment
- b. Amendments to these Special Rules of Order may be made at any regular meeting of the Ada County Central Committee by a two-thirds (2/3) vote without notice or by a majority vote with notice. All amendments become effective immediately.
- c. Special Rules and their amendments shall be attached to the Bylaws as part of the government of this committee.

Ada County Republican Central Committee Standing Rules

1. 1. The regular meetings of the Ada County Central Committee shall be held on the first Thursday of each month, September through June, except December, unless another day is designated by the Committee and proper notice is provided to Central Committee members as specified in these Bylaws.
2. Any member present may participate in general discussion and debate.
3. Candidates for appointed Precinct Committeemen shall:
 - a. Be qualified electors of the precinct in which they reside and have resided in that precinct at least six months prior to their appointment.
 - b. Be present at the meeting at which their name is submitted, and
 - c. Be present at the next regular meeting where their name is voted upon for appointment.
4. Amendments to these Standing Rules may be made at any regular meeting of the Ada County Central Committee by a two-thirds (2/3) vote without notice or by a majority vote with notice. All amendments become effective immediately.
5. Standing Rules and their amendments shall be attached to the Bylaws as part of the government of this Committee.

Code of Ethics

The Ada County Republican Central Committee members are committed to the ethical performance of their duties and shall comply with the following in all of their endeavors:

Treat all individuals with Courtesy, and Respect

Transparency in our operations

Disclosing conflicts of interest and taking appropriate steps to remedy

Following through on our commitments in a timely manner

Develop, enhance, and maintain communication mediums that encourage the discussion and exchange of information and free speech, regardless of personal, religious, or political differences

We are committed to:

- Acting with honesty, truthfulness, and impartiality
- Actual or appropriately disclosing perceived conflicts of interest to the members
- Complying with both the spirit and the letter of the laws and rules which govern our committee
- Being responsible, transparent, and accountable for all our actions
- Supporting the principles of our founding fathers that are enshrined in the United States and Idaho Constitutions

Our Conflict of Interest Statement

The Ada County Republican Central Committee recognizes that its members, employees, partners, officers and appointees have broad interests and participate in many community, charitable, political, religious, and business activities. However, from time to time may find that their business or personal interests may be affected, or appear to be affected, by an Ada County Republican Central Committee decision or activity. In all such cases, the Ada County Republican Central Committee understands that the potential for conflict of interest needs to be recognized and disclosed, To that end, the elected member, employee, partner, or appointee must disclose any conflict of interest to the body prior to acting, recommending, or voting on a matter. At no time shall a member of the Central Committee be forced to recuse himself, if he states for the record that no conflict exists, but shall be entitle to be excused from debate or voting at his own discretion.

Ada County Republican Central Committee Rules for Selection of Delegates and Alternates to the Idaho State Republican Convention

- a. Persons wishing to be considered as a Delegate or Alternate for Ada County to the Idaho State Republican Convention must submit a two (2) form application. The first form is supplied by the State party to provide contact information. The second form is Attachment 2 of these rules declaring information the candidate wishes to be considered for their selection as a delegate or alternate. The two (2) forms shall be the "Ada County Central Committee Delegate and Alternate Application Form", hereinafter referred to as "the Form".
- b. The Form shall be made available to the public through electronic access and/or by hard copy at Ada County Central Committee members monthly meetings and at least 61 days prior to the first Friday after the Primary Election.
- c. Forms shall be submitted sixty (60) days prior to the May primary and through the close of business on the first Friday after the primary. The Form must be signed and a scan of the signed Form may be submitted electronically, or the Form may be submitted by hand, to the Ada County Central Committee Secretary or the Chair of the Nominating Committee. The Secretary shall keep a copy of each Form submitted and present its original to the Nominating Committee.
- d. The Nominating Committee shall be selected by the Chairman prior to the April Ada County Central Committee Meeting. The Nominating Committee shall consist of an odd number of members and not less than three (3).
- e. The Nominating Committee will confirm the applicant is affiliated as a Republican and that the contact information provided matches current voter roll data or is otherwise valid.
- f. On the first Saturday after the May Primary, the Nominating Committee shall select from the applicants the persons (up to the number indicated by the State Party) to be considered Delegates to the State Convention. The Nominating Committee shall then select from the applicants the persons (up to the number indicated by the State Party) to be considered Alternates to the State Convention in the order they will become Delegates should vacancies occur. The Nominating Committee shall use the points awarded from the application and Scoring Form to determine who shall be a Delegate and Alternate.
- g. At the Reorganization Meeting, after selection of new officers, the newly elected Chairman shall ask for a report of the Nominating Committee. The report shall include an explanation of the Delegate and Alternate selection process. Following delivery of the report, a member of the newly elected Central Committee may move and another may second approval of the report and ratification of the list as the Delegates and Alternates of Ada County to the State Convention.
- h. No speeches shall occur in relation to consideration of the list of candidates.
- i. The Chairman shall call for voice vote and declare in their view whether the list of delegates and alternates is approved or fails. Any member of the Ada County Central Committee may request to have a vote be confirmed by ballot. If requested, members shall indicate their vote on a ballot. The newly elected Chairman shall appoint no fewer than two people to count the ballots and report the results. In the event of a tie, the newly elected Chairman shall cast a tie-breaking vote. The list of delegates and alternates shall be approved if it receives a majority of support by the Central Committee.
- j. If the Central Committee accepts the Report no acceptance speeches will occur and elected delegates shall convene to determine who will be the chair of their delegation and which persons shall represent them on committees.
- k. If the Central Committee rejects the list of the Nominating Committee, a ballot of all persons who submitted applications shall be prepared and distributed to each precinct committeeman in

attendance. Each precinct committeeman shall complete the ballot selecting persons up to the number of delegates allowed by the State Party. The reorganization meeting shall be recessed until results of voting are determined.

- l. Ballots shall be reviewed and any voting for more than the number allowed by the State Party shall be invalid. Votes shall be tallied and the persons receiving the most ballots, up to the number of delegates allowed by the State Party, shall be determined the delegates for Ada County. In the event of ties for the last position(s), names shall be placed in a hat and names drawn shall fill the remaining slots. Persons not drawn as delegates shall be the first alternates. Remaining alternate slots shall be filled in order of votes received. Should a tie occur for final alternate slots the alternates shall be selected as identified for delegate ties.
- m. The Chairman shall reconvene the meeting to allow the delegates to select the Chair of their delegation and members who will be on committees. No acceptance speeches will occur.
- n. The newly elected chairman shall forward the list of delegates, alternates, chair of the delegation and members to be on committees to the State Party on forms provided by the State Party by the second Saturday after the May primary. The Chairman shall hand deliver a signed hard copy of the form to the State Party.

Attachment 1

Idaho State Republican Party Convention Delegate Pledge Form
(Actual form to be supplied by State Party)

2018 STATE CONVENTION DELEGATE PLEDGE FORM



Name _____

Mailing Address _____

County _____ Legislative District _____

Email _____

Home Phone _____ Cell Phone _____

I am a registered Republican voter residing in the county and legislative district indicated above. If elected as a Delegate or Alternate, I can and have every intention of attending the 2018 IDGOP State Convention in Pocatello, June 28-30, 2018.

Signature _____ Date _____

Attachment 2

I hold or have held the following elected Federal, State, County, District or Precinct office(s)
_____.

I have volunteered during the last four years to work for the Republican Party at the national, state, district, or county level or for the campaign of the following candidates in the following capacities:
_____.

I have worked for the national, state, district, or county Republican Party during the last four years on the following projects or activities:
_____.

I wish the following information to be considered in selecting me as a delegate or alternate for the Idaho State Republican Convention _____.

